



Grant Application Form

Submission deadline: *Midnight February 1, 2026*
Submissions must use this form to be accepted
Incomplete or late applications will not be considered.

Send To: megandbertrayneswildlifefund@gmail.com

The **Meg and Bert Raynes Wildlife Fund** makes annual grants to support scientific field research, citizen science, and education projects that benefit regional wildlife in the \$3,000 - \$5,000 range.

Please use this form to submit your application as a Word or PDF document.

Please use the **project leader name** and **project title** in the subject line of your email.
It's ok to abbreviate the project title.

Please see **Application Checklist** at the end of this form for items required to be submitted with the application form.

Title of grant proposal:

Project Leader and Major Professor (if applicable):

Organization/University:

Project Leader's Email address:

Website address:

Tax ID number:

Organization Mission Statement (if appropriate):

Amount Requested:

Project Objective (100 words or less): what is the problem/question to be studied or objective to be addressed

Project Description (2-3 pages). Please address the following:

- Introduction: state the problem/question to be studied or project objective and the current state of knowledge or project need (1/2 page)

- **Methods:** describe the methods and materials to address the stated research question/hypotheses or to achieve project objectives.
- **Location and expected duration of work**
- If collecting/research/or other permits are required, include a statement as to their status.
- Anticipated benefits/significance of this work for wildlife and how these meet the mission statement and policies of the Raynes Wildlife Fund. Policies can be found at rayneswildlife.org/apply.
- Literature cited if applicable

Project Budget (1-2 pages):

Budgets must include the following:

1. Itemize the total projected costs of the entire project, specifying potential sources of funding, and indicating any funds that have already been approved.

2. Identify the budget expenses being requested of the Raynes Wildlife Fund.

Note: The following items are most commonly supported: consumable supplies, expendable equipment, living expenses in the field or at a research station, and travel expenses between a local base of operations and field work sites. Raynes Wildlife Fund grants cannot be used to cover other travel expenses such as airfare, long-distance transportation to study areas, or travel to attend/present results at meetings. The fund also does not cover graduate school expenses, tuition, or administrative/overhead costs.

3. Budget justification: provide a short statement. Describe if and how this project will proceed if all requested funding is not obtained.

4. List of any previous Raynes Fund grant awards received for this project, including date and amount of award.

Grant requests will be reviewed, and all applicants will be informed of their grant status within four weeks after the deadline. Grant funds from the Raynes Fund are to be spent in accordance with approved grant application budgets. Recipients must inform the Raynes Fund promptly, by email, if there is any intended change in the use of the funds during the term of the grant, including the reasons why the change is requested. The Raynes Fund reserves the right to rescind all or part of the grant if the new purpose and/or methods do not fit the original grant. In many cases we may be pleased to adjust, but in other cases the changes may be outside our mission and guidelines.

Summaries of projects previously awarded can be found at rayneswildlife.org/grants.

By submitting a grant application, the submitting organization, its members and all affiliates acknowledge and agree that the Raynes Fund reserves the right to refuse to consider any application for any reason in the sole and exclusive discretion of the Raynes Fund, and that no contract is intended nor created by the submission, or acceptance for review, of any application for grant funding, and that by submitting any application(s) for funding, the submitting persons, organization and/or its affiliates acknowledge and agree that all legal remedies, including implied remedies, for refusing to consider or fund a grant request, are waived to the fullest extent permitted by law.

PROJECT REPORTING REQUIREMENTS:

By January 15 of the year following receipt of your grant, you must submit either a current status report or final report if the project is complete. Guidelines for the reports are located at rayneswildlife.org/apply

APPLICATION CHECKLIST

Your application packet must include ALL of these items:

- Completed application form (including project summary, project description, and budget)
- Resume of applicant(s) or bio statement containing information pertinent to applicant qualifications to conduct the project
- A letter indicating that your organization agrees to accept the funds without any additional costs or overhead
- University students should include a letter of acknowledgement from their graduate advisor
- Non-profit applicants should provide a copy of the verification letter from the IRS confirming 501(c)(3) status
- If permits are required for your research, please confirm that you have applied for and whether you have received the necessary permits (do not send copies of the permits)

NOTE: Applicants who have received Raynes Fund grants in the past must still include ALL attachments.

NOTE: Submit each application packet in ONE email. If your organization is submitting more than one application, submit each application in a separate email.

INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED.