**Meg and Bert Raynes Wildlife Fund**

**Application Form**

**Submission deadline: February 1, 2024**

**Submissions must use this form to be accepted**

**Send To:**

**megandbertrayneswildlifefund@gmail.com**

**PLEASE use your project name in the subject line when submitting via email. Thank you.**

Project Leader:

Organization:

Project Leader's Email address:

Website address:

Tax ID number:

Contact email for the person(s) responsible for directing the funding:

May we have permission to check in with you in the future? We’d like to allow past grantees to share their ongoing work with our donors.  \_\_ Yes   \_\_ No

Mission Statement (if appropriate):

Title of grant:

Amount Requested:

Project Summary (100 words or less):

How does this project meet the mission statement and directives of the MBRWF:

Project Description:

* Objectives:
* Expected duration of work:
* Anticipated benefits for wildlife:

Project Budget:

NOTE: the MBRWF grants cover expenses directly associated with the project, which includes travel between a base of operations and field work sites, but does NOT include other kinds of travel expenses such as air fare, long-distance transportation to study areas, or travel to attend/present results at meetings. The fund does not pay for graduate school expenses, tuition or administrative/overhead costs.

* Breakdown of the total budgeted costs and revenues, including how the Raynes Fund grant fits in:
* What part of the project the grant would cover:
* How the organization will account for its use of the funds:
* If the grant is to be combined with other monies, explain the source of those funds:

Project Evaluation:

* How will success be measured:
* How and when will the evaluation be reported to the MBRWF:
* How the results/conclusions will be communicated to the public and research community:
* How will the organization acknowledge its project sponsors:

Application packet must include ALL of these items:

* Completed application form
* Resume of applicant(s) or bio statement containing information pertinent to applicant qualifications to conduct the study.
* through a non-profit conduit, a copy of the verification letter from the IRS confirming 501(c)(3) status
* A letter indicating that the conduit organization agrees to accept the funds without any additional costs or overhead.
* NOTE: Applicants who have received grants in the past must still include ALL attachments.
* NOTE: Submit each application packet in ONE email.If more than one application is being made from the same organization, the packets must still be submitted as single entities.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

Please submit form as Word document or pdf format.

Project Report Requirements:

By January 15, 2024, submit either a current status report or final report if project is complete.  Reports should:

* describe how the granted money was used;
* discuss how the project objectives in the approved grant application were achieved or explain why not;
* state the conclusions and effectiveness of the project.

Along with this project report, a one page executive summary with any appropriate photographs is required. Photos should be jpg format of at least 700 KB so they can be posted along with your summary on the Raynes Wildlife Fund website. They will also be used for reporting to our donors and the general public through local media. The report, photos and executive summary should each be submitted to: megandbertrayneswildlifefund@gmail.com.

PLEASE use your PROJECT NAME in the subject line when submitting via email. Thank you.

Grant requests will be reviewed and all applicants will be informed of their grant status within four weeks after the deadline.

Grant application forms and summaries of past grants can be found at [http://www.rayneswildlife.org](http://www.rayneswildlife.org/)

By submitting a grant application, the submitting organization, its members and all affiliates acknowledge and agree that the Meg And Bert Raynes Wildlife Fund reserves the right to refuse to consider any application for any reason in the sole and exclusive discretion of the Meg And Bert Raynes Wildlife Fund, and that no contract is intended nor created by the submission, or acceptance for review, of any application for grant funding, and that by submitting any application(s) for funding, the submitting persons, organization and/or its affiliates acknowledge and agree that all legal remedies, including implied remedies, for refusing to consider or fund a grant request, are waived to the fullest extent permitted by law.